Request to Participate in Commencement at another UMS Campus

Instructions:

a) Student shall submit this form to their Office of Student Records (OSR)/Registrar at their home institution to determine eligibility for Commencement by February 15th;

b) Upon verification of eligibility for Commencement, home institution will take the appropriate action and then forward the request to the appropriate campus by March 1st.

I,__________________________, am a student at the University of __________________________ and have completed the Application for Graduation for ________ ______. I am requesting permission to attend the Commencement Ceremony at the University of ______________________ being held on __________.

_______
(Date)

Rationale for request:

I understand that my degree granting institution will remain my home institution (listed above) and that I will not be considered a graduate of the other University of Maine System institution.

Printed Name:________________________________________ Student ID:_______ Date:________________

Signature:______________________________________________

Return form to:
University of Maine: um.gradapply@maine.edu
University of Maine at Machias: ummreg@maine.edu
University of Maine at Farmington: umf.registrar@maine.edu
University of Maine at Fort Kent: umfkreg@maine.edu
University of Maine at Presque Isle: umpireg@maine.edu
University of Maine at Augusta: umaar@maine.edu
University of Maine School of Law: lawregistrar@maine.edu
University of Southern Maine: registerusm@maine.edu

** The Registrar’s Office will contact the appropriate campus to obtain permission for the student. Once permission is granted, they will notify the student and the other campus. A diploma folder will be sent to the appropriate campus. The student should obtain a cap and gown from their home institution. **

Home Institution – Registrar’s Office: Approved/Disapproved ________________________________

Other UMS Campus – Registrar’s Office: Approved/Disapproved ________________________________