How to Check your Voicemail

After you have setup your voicemail you may notice the buttons you press to check for new voicemail are slightly different. I will guide you through checking and deleting a voicemail now:

1. Hit the messages a button and type your password and hit #.
2. Press 1.
3. After you are done listening:
   a. Press 1 to save but have it marked as read.
   b. Press 2 to delete it.
   c. Press 3 to replay it.
   d. Press 4 to forward it.
   e. Press * to leave it as unread.

How to Change Voicemail Settings

If you wish to change your greetings or your password please follow these instructions:

1. Hit the messages button and type your password and hit #.
3. To change Greetings Press 1.
4. To change your Password Press 2.