Congratulations & Welcome to UMFK!!

☐ Pay Your Enrollment Confirmation Deposit
Paying your enrollment confirmation deposit is an important next step. This deposit will allow you to register for classes and, if you plan to live on campus, will allow for your room assignment to be made. This deposit is not an additional fee—it will be credited to your first semester’s tuition bill. It can be paid over the phone by calling the Admissions Office or online using your Student Center in MaineStreet.

☐ Activate Your University of Maine System Email
All official notices will go out using your "@maine.edu" email account. If you have not activated your email and need assistance, contact our Help Desk at 207-834-7818 or by email at umfknavigator@maine.edu.

☐ Complete your Financial Aid Forms
If you would like to be considered for Federal Financial Aid and you have not submitted your application go to www.fafsa.ed.gov. If you have applied for Federal Financial Aid, keep up to date by making sure you activate your "@maine.edu" email account and check your Student Center in MaineStreet for all your important student information. Priority filing date is March 31st and applications for Financial Aid are accepted starting October 1.

☐ Send Final Transcripts to the Admissions Office
If you are currently in high school or currently enrolled in courses at another college, please send us your final academic transcripts when your courses are complete. Final high school transcripts are required for Direct Loans and final college transcripts are required to ensure that your transcript evaluation is complete.

☐ Complete your Placement Exams
If you need to complete a Placement Exam, our Student Support Services Office will notify you. They will assist you in setting up a place and a time to take the exam! If you have any questions about placement exams, you are encouraged to contact Tammy Connor at 207-834-7530 or tconnor@maine.edu.
Complete Immunization Forms & Medical Forms

All students enrolled in an on-campus program AND students enrolled in an online program who reside in Maine are required to show proof of immunization as well as provide basic medical information for our Health Clinic to have on hand in case of an emergency on campus. All required medical forms can be found at [www.umfk.edu/admissions/accepted](http://www.umfk.edu/admissions/accepted).

Student Health Insurance (On Campus Students Only)

All students taking 9 or more credits on campus are required to have health insurance. If you already have health insurance coverage, you can complete the online waiver at [www.gallagherstudent.com/ums](http://www.gallagherstudent.com/ums). If you would like to take the coverage offered by UMFK, you can go to the same website to get a copy of your insurance card. Questions can be directed to the Business Office at 207-834-8650.

Residence Hall Questionnaire & Dining Contract (On Campus Students Only)

Complete the residential hall questionnaire so that our Student Affairs staff can match you with the perfect roommate! Please note that all first-year students as well as Gold level scholarship recipients are required to live on campus. Contact our Student Affairs Office at 207-834-7513 for additional details about our housing policies.

Attend Orientation (On Campus Students Only)

Orientation is a great way to meet other new students and to learn more about life as a student at UMFK. Visit [www.umfk.edu/student-affairs/orientation](http://www.umfk.edu/student-affairs/orientation) or call our Student Affairs Office at 207-834-7513 for additional details about this event.