UNIVERSITY OF MAINE FORT KENT

FACILITY MAINTENANCE AND RENOVATION POLICY

JUNE 2016

The Office of Facilities Management is responsible for the operation, maintenance and construction supervision of all physical facilities owned and/or leased by the University of Maine at Fort Kent.

In order that Facilities Management personnel may fulfill their responsibilities, they must have knowledge and control of the condition of the physical facilities at all times. Therefore, all repairs, modifications and new construction must be performed by Facilities Management personnel or contractors under Facilities Management supervision to ensure compliance with statutory requirements, established policies and standards of the Board of Trustees and the University of Maine at Fort Kent. In no instance shall facilities construction, alterations or repairs be performed by other employees or students without the written authorization of Facilities Management.

Andrew Jacobs

Director of Facilities Management

July 1, 2016