

University of Maine at Fort Kent
Financial Aid Office
23 University Drive
Fort Kent, ME 04743
Tel. 207-834-7605 / Fax: 207-834-7841

UMFK's – Summer 2017 Financial Aid Process

If you would like to be considered for summer financial aid, please be aware that the process is somewhat different than applying for financial aid during the academic year.

If you would like to request Summer Financial Aid, please be aware of the following:

1. **Summer application deadline.** Financial aid (including loans) must be awarded and disbursed by **June 30, 2017**. Please apply early. Allow 3-4 weeks of processing time.
2. You must be admitted to an eligible UMFK degree program;
3. You must meet all Satisfactory Academic Progress (SAP) requirements at the end of the Spring 2017 semester. (SAP = Federal requirements for receiving financial aid).
4. UMFK's summer session is the tail end of the current (2016-17) academic year. This means any financial aid received for the current academic year will be considered in the summer review process. As a result, financial aid and loan eligibility may be exhausted, limited or not available.
5. Your 2016-17 FAFSA must be on file with us;
6. You'll need to register for Summer 2017 classes;
7. You'll need to provide a copy of your summer registration/summer class schedule (make sure to include your name and Campus ID or Social Security Number on it) to the financial aid office. The preferred time-frame for doing this is **March/April**.
 - a.) If any of the courses you are planning to take are not UMFK courses, you and your Academic Advisor and the Registrar will need to complete an "Away" form.
 - b.) If the courses are not University of Maine System courses, it will be necessary for the other school to sign a Consortium Agreement with UMFK before any funding can be determined for that course. The Consortium Agreement will be sent to your Away school by the financial aid office. This process cannot be initiated until we have received your completed and approved Away form.
 - c.) The "Away" form is available and can be printed from your UMFK Campus Portal, and/or the campus website at: www.umfk.edu Go to: departments, Registrar Office, Registrar forms Search "Away" form.
8. To be considered for financial aid, you must complete the **Summer 2017 Financial Aid Request form**. The form is available from the campus Portal/Website under Financial Aid forms. Search "Summer". There are two summer documents, the information document about the Summer 2017 Financial Aid Process and the Summer 2017 Request form. If you are reading this online, the application is appended to this document.
9. Your request for summer financial aid will be reviewed. If you are eligible for summer aid, your summer award will be posted as part of your 2016-17 academic year award and is available to view in MaineStreet. You will need to click on the **2017 UMFK Aid hyperlink** and the Summer hyperlink in MaineStreet to view your summer award.
10. You must be enrolled at least half-time (6 or more credits) to be eligible for a Direct (Stafford) Loan. If you are eligible for a Direct Loan, the maximum amount you may borrow will be indicated on your summer award.
11. If you wish to borrow the Direct Loan (money) offered to you, you will need to:
 - a.) Accept the amount you want to borrow, up to the maximum offered. (You may view and accept loan offers in MaineStreet, in your Student Center, under the Finance section.)
 - b.) Students who have never borrowed before through Direct Lending will need to complete an Entrance counseling session AND a Direct Loan Master Promissory Note (MPN).

Both the Entrance Counseling and the MPN can be completed online at: www.studentloans.gov.

Note: The student's FSA ID/Password are required to login. To create a FSA ID – go to: www.fsaed.gov.

More Direct loan details are available from the campus website at:
<http://www.umfk.edu/financialaid/loans/stafford/>

In general, summer eligibility means you have not yet used up all your eligibility during the previous semesters, or you have advanced a grade level at the end of the spring semester (0-23 credits = Freshman, 24-53 credits = Sophomore, 54-83 credits = Junior. The loan limits do not change between Junior and Senior year.

12. The quickest way to learn of your Summer 2017 financial aid award is to check MaineStreet. You can access MaineStreet from the campus website, www.umfk.edu, and by logging in to "My UMFK", available from the top toolbar. You can also accept/decline the Direct Loan offered to you, in your MaineStreet Student Center, under the Finance section. Accepting the loan on MaineStreet is your loan application.
13. **Report Changes:** Financial aid summer budgets and awards are created, based (partly) on each student's specific summer class schedule. Budgets are reviewed according to the class schedule the student provides to us. *A "change" in a class schedule and/or enrollment may create a change in aid.* Therefore, if you have such a "change" (i.e., **add a class, drop a class, change a class or withdraw from summer school**), **it is very important for you to inform the financial aid office immediately!** You must provide us with a **new copy** of your revised class schedule. A new schedule (copy) must be provided to us **each** time there is a **new change**. Aid may stay the same, increase or decrease depending on the "change". Adjustments to your University bill may occur.
14. Whether or not you are eligible for summer aid, if you plan to take summer classes, **you will need to discuss your plans and make payment arrangements with the business office.** Doing so can prevent late fee charges. Payment arrangements can be made through the UMFK OneStop at: 207-834-8650. Payment plan information and form are available online at: www.umfk.edu/business.
15. Once you have applied for your loan and have completed all loan application requirements as mentioned, your summer Direct Loan will be processed and your loan funds will be disbursed no earlier than 10 days before the start of the summer term. Once disbursed, your loan will be posted as a payment on your student account/bill, which can be viewed in your MaineStreet Student Center, under the 'Finances' section, under 'Account Activity'.
16. **Refunds:** a refund will be issued to you only when your summer financial aid (including loan money) has been applied to your student account and a credit balance remains. These details are available for you to view on MaineStreet. Contact the UMFK OneStop at: 207-834-8650 if you have any refund or billing questions.

If you would like your refund to be deposited in your personal bank account, Direct Deposit is available. You can sign up online at: www.umfk.edu/business. You would need to sign up before your refund is processed.

Dropping Classes and/ or Withdrawing from all classes:

- If you decide not to take a summer class (or classes) that you have registered for, it is important for you to drop the class (or classes) in a timely manner. We recommend doing so before the class is scheduled to begin, otherwise you may end up paying (in full) for the class.
- More information regarding dropping a class and/or withdrawing from classes, etc., is available online. Or contact the UMFK OneStop at: 207-834-8650 or the Registrar's Office at 207-834-7520.

**University of Maine at Fort Kent
Summer 2017 Financial Aid Request/Application**

I am an admitted UMFK degree student requesting financial aid for the summer classes indicated on the **attached copy of my official Summer registration.** (Courses at institutions other than UMFK require a separate form, called an Away form. This form is available from the UMFK Campus Portal (under forms) and/or the UMFK website, www.umfk.edu, under departments, Registrar's Office, and Registrar forms.

Summer application deadline. Financial aid (including loans) must be awarded and disbursed by June 30, 2017. Please apply early. Allow 3-4 weeks of processing time.

PLEASE PROVIDE THE FOLLOWING INFORMATION:

- I. **Summer Housing Plans:** During this summer enrollment period, I will be living: (Check one)
Off-campus, not with parents: _____ With my parents: _____ UMFK Dorm: _____
- II. **Summer Registration:** *Most summer aid requires half-time enrollment (6 or more credits)*
_____ Number of **UMFK credits?** (Just UMFK courses, list "Away" courses below)
_____ Number of "**Away**" credits? If any, approved Away credits and form required.
** If an Away student, which University/College will you be attending? _____
_____ I have attached a copy of my Summer 2017 class schedule
(Note: Your class registration can be printed from MaineStreet, under your Student Center.)
- III. Have you received financial aid from **another** school in 2016-2017? (Check one): Yes ___ No ___
- IV. Please list the total amount of scholarships or other assistance you anticipate or are receiving for Summer 2017? \$ _____
.....

I certify that the copy attached represents my current summer registration and that **I will notify the financial aid office immediately if my classes or my enrollment changes.**

I understand that if I do not successfully complete the summer courses for which I am registered, my financial aid may be adjusted according to U.S. Dept. of Education requirements, which may result in the retraction of part or all of my summer financial aid, which may result in an increased UMFK bill. I also understand that I am responsible for paying my charges (bill) at the University of Maine at Fort Kent.

Student's Name (Print)

UMFK MaineStreet ID (or last 4 digits of SSN)

Summer Address: Street, City, Zip Code

Telephone

Student's Signature

Date

Please return this completed form to:

University of Maine at Fort Kent
Financial Aid Office
23 University Drive Fort Kent, ME 04743
Tel. 207-834-7605 FAX: 207-834-7841

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For Financial Aid Office use:

of credits: _____

of weeks: _____

Eligible for aid? Yes ___ No ___