

**Request to Opt Out of Automatic Processing of Transfer Credit  
within the University of Maine System**

I, \_\_\_\_\_, request that the  
Name (please print)

\_\_\_\_\_  
(institution where I am a matriculated student)

not process for transfer credit the course(s) I am taking at other

University of Maine System campuses during the \_\_\_\_\_  
Term / Year

semester. I understand that by choosing this option, none of the courses  
taken at any other UMS institution will be processed.

I'm aware that by signing this form I may be at risk of losing  
federal financial aid and/or Veterans Administration benefits, which  
require that all courses taken at any institution be considered in the  
evaluation of satisfactory academic progress.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

This form must be received before the last day of classes for the term  
indicated above in the Student Records/Registrar's Office of the campus  
where the student is matriculated.