UMFK Tuition Adjustment Policy

Course Drop & Course Withdrawal

Course Drop: dropping a course within the add/drop period (100% refund)

Course Withdrawal: dropping a course after the add/drop period (no refund)

12 & 15 Week Sessions	Course Drop	Course Withdrawal	
Before the end of	2nd Week (14 days)	Start of 3rd Week (Day 15)	
Dropped Courses	100%	no refund	
Fall 2013 (Sept 3 start)	Up to 9/16	9/17	
Spring 2014 (Jan 13 start)	Up to 1/26	1/27	
Summer 2013 (May 20 - Aug 16)	UP to 6/2	6/3	
Summer 2013 (May 20 - Aug 30)	UP to 6/2	6/3	

8 Week Sessions	Course Drop	Course Withdrawal	
Before the end of	8th Day	After 8th Day	
Dropped Course	100%	no refund	
Fall 2013 (Sept 3 start)	Up to 9/10	9/11	
Fall 2013 (Oct 28 start)	Up to 11/4	11/5	
Spring 2014 (March 10 start)	Up to 3/17	3/18	

6 Week Sessions	Course Drop	Course Withdrawa	
Before the end of	6th Day	After 6th Day	
Dropped Course	100%	no refund	
Summer 2013 (May 20-June 28)	Up to 5/25	5/26	
Summer 2013 (July 8 - Aug 16)	Up to 7/13	7/14	

3 Week Sessions	Course Drop	Course Withdrawal	
Before the end of	3rd Day	After 3rd Day	
Dropped Course	100%	no refund	
Summer 2013 (May 20 - June 7)	Up to 5/22	5/23	

summer 2013 (June 10 - 28)	Up to 6/12	6/13
Winter 2013/14 (Dec 23-Jan 10)	Up to 12/25	12/26

Term Withdrawal

Term Withdrawal: dropping all courses on or after the first day of classes (matriculated students only)

12 & 15 Week Sessions

		Weeks 3 - 4 (28			Start of the 9th week (57 days and
Before the end of	2nd Week (14 days)	days)	Weeks 5 - 6 (42 days)		after)
Term Withdrawal	100%	75%	50%	25%	no refund
Fall 2013 (Sept 3 start)	Up to 9/16	9/17 - 9/30	10/1 - 10/14	10/14 - 10/28	10/29
Spring 2014 (Jan 13 start)	Up to 1/26	1/27 - 2/9	2/10 - 2/23	2/24 - 3/9	3/10

This policy also applies to students who register after classes have already begun.

Day 1 = the first day of scheduled classes

Effective Fall 2013 (new policy)

updated 4/10/13

[&]quot;Days" includes Saturdays, Sundays & Holidays