Office of Student Records



5781 Wingate Hall Orono, Maine 04469-5781 Tel: 207-581-1288 Fax: 207-581-1314 <u>umrecord@maine.edu</u> <u>studentrecords.maine.edu</u> www.umaine.edu

## **Request to Change Legal Sex in MaineStreet**

If you would like your student record changed to reflect a different legal sex, please complete this form (along with required signature) and submit to the Office of Student Records at the address, fax number, or email address above. No other documentation is required.

Please be aware that if you make this request, you will need to take some additional actions if you are also applying for federal student aid and/or are covered by health insurance:

- You will need to contact the Social Security Administration, to prevent any problems with data mismatches between that agency's records and the information on file with the federal Department of Education which administers federal student aid programs.
- You will need to contact your health insurer to make sure they have the appropriate legal sex on file for you, as covered health services can, in some cases, be determined by legal sex.

Documentation requirements at each of the above agencies/organizations may differ.

If you have any questions related to how this change may affect your financial aid application, please contact the Office of Student Financial Aid at <u>umfinaid@maine.edu</u>.

Date:		MaineStreet Student ID#	
I,	(PRINT FULL LEGAL NAME)		, am requesting that my legal sex be
changed in MaineStreet. (select one)			
	from female to male	<u>OR</u>	from male to female
Lunderstand that it is my responsibility to notify all other appropriate agencies/organizations, and that			

I understand that it is my responsibility to notify all other appropriate agencies/organizations, and that their documentation requirements may differ. I also understand that any inconsistencies between the University's record of my legal sex and the databases of these other agencies/organizations may result in difficulties for me related to the processing and receipt of benefits.

Signature - REQUIRED