UMFK Bengals

2013-2014

STUDENT-ATHLETE HANDBOOK

UNIVERSITY OF MAINE AT FORT KENT

TABLE OF CONTENTS

i. Directory of Administration and Staff
ii. Our Image
iii. Conduct and Behavior
iv. Disciplinary Procedures
v. University Regulations Regarding Student Conduct
vi. Anti-Hazing Policy
vii. Travel Rules
viii. Relations *with Athletic Staff*
ix. Relations with Game Officials
x. Relations with News Media
xi. Social Networking
xii. Class Attendance & Athletic Trip Absences
    a. Absences Due to Athletic Trips
xiii. Grant-In-Aid Policies
    a. Period of Award
    b. Renewal
    c. Cancellation or Reduction of Grant-In-Aid
xiv. Athletic Awards
xv. Academic Awards for Student Athletes
    a. National Awards
    b. NAIA All-American Scholar Athlete
    c. UMFK Awards
    d. Athletic Director's Honor Roll
xvi. Sports Medicine Program
    a. Personnel
    b. Services
xvii. Athletic Insurance Information
xviii. Equipment and Facilities
xix. Employment of Student Athletes
    a. University Employment
xx. Academic Monitoring
xxi. USCAA Athletic Eligibility Regulations
    a. Period of Participation
    b. Freshman Eligibility
    c. Undergraduate Status
    d. 12 Credit Hour Enrollment Rule
    e. 9/24 Credit Hour Rule
    f. Progress Rules
    g. Repeat Courses
    h. Military Service
    i. Amateur Status
xxii. Business Office and Financial Responsibility
xxiii. University Policies
    a. Appendix A: Acknowledgement of Understanding & Photograph Release
    b. Appendix B: Buckley Amendment

ADMINISTRATIVE STAFF

Athletic Director: Bill Ashby
Office Phone (207) 834-7571
Email: bill.ashby@maine.edu

Asst. Director of Athletics, Sport Information Management: Eric Werntgen
Office Phone (207) 834-7828
Email: werntgen@maine.edu

Asst. Director of Athletics, Facilities Manager: Lucas Levesque
Office Phone (207) 834-7876
Email: lucas.levesque@maine.edu

Certified Athletic Trainer: Brad A Holabird
Office Phone (207) 834-7572
Email: bradley.holabird@maine.edu

COACHING STAFF

Men's Basketball: Eric Werntgen
Office Phone (207) 834-7828
Email: werntgen@maine.edu

Women's Basketball: Brad A Holabird
Office Phone (207) 834-7572
Email: bradley.holabird@maine.edu

Men's Soccer Coach: Bill Ashby
Office Phone (207) 834-7571
Email: bill.ashby@maine.edu

Women's Soccer Coach: Lucas Levesque
Office Phone (207) 834-7876
Email: lucas.levesque@maine.edu

Women's Volleyball Coach: Quintina Young
Office Phone (207) 834-7611
Email: quintina.young@maine.edu

Our Image:

The University Maine at Fort Kent Athletic Department is invested and proactive with the image that we project on campus and throughout the community. As student-athletes, you are visible and recognized as leaders and representatives of UMFK and within the community of Fort Kent, Maine as well as the many places that you travel with your respective team. In accepting your role as a UMFK student-athlete you are accepting the responsibility to represent the university at a high standard of personal conduct and appropriate manner. The opportunity to be a student-athlete is a great privilege.

It is our expectation that you make special efforts to establish exemplary and cooperative relations with your fellow students, faculty and staff, and within the community. You are ambassadors for our athletic program and the University.

Conduct and Behavior:

Student-Athletes who break the UMFK Athletics Code of Conduct will face disciplinary action. The athletic department reserves the right to impose additional sanctions regarding athletic participation upon student-athletes, who by university proceedings, have been placed on disciplinary penalty status. In general, any student athlete who is charged in a student judicial proceeding shall be dealt with on a case by case basis. Athletic department sanctions may be imposed by the Director of Athletics, independent of the decision reached in the student judicial process.

The athletic department and the head coach of your sport reserve the right to impose discipline penalty upon student-athletes for behavior unbecoming of a UMFK student-athlete.

Disciplinary issues that may arise in athletics may fall into one of the following categories:

- Failure to meet eligibility requirements for athletic participation
- Fraudulent misrepresentation of any information by the student-athlete
- Serious misconduct (in athletics or as a general student, on or off campus)
- Failure to meet academic advisory standards, including failure to report dropping of a class
- Voluntary non-participation
- Failure to comply with team or athletic department rules

Disciplinary Procedures:

Disciplinary actions taken by the University of Maine at Fort Kent Athletic Department may be in addition to, in conjunction with or distinct from those taken by the University of Maine at Fort Kent Student Affairs Office.

If a student-athlete is involved in any violations outlined in the Code of Student Conduct, the head coach of that team and the Director of Athletics will determine whether the circumstances warrant dismissal from the squad or suspension of the student-athlete from practice and/or game competition. Other consequences may include: verbal reprimand, written reprimand, loss of athletic scholarship, or referral for mandatory evaluation and counseling as a condition of continued participation. All student-athletes are expected to follow the coaches' instructions regarding practice, discipline and team matters.

If a student-athlete does not agree with the disciplinary sanctions, the student must request a meeting with the head coach. Student-athletes are permitted one appellate meeting only with the head coach following imposition of athletic sanctions. If the student-athlete has remaining concerns after meeting

with his/her head coach, the student may meet with the Director of Athletics for a second appellate hearing. Upon completion of the second appellate hearing, a non-appealable decision will be rendered by the Director of Athletics. If the Director of Athletics is also the Head Coach of the team, the second appellate hearing will be conducted by one or both Assistant Athletic Directors.

In each case of disciplinary action, the head coach will do the following:

1. Verbally notify the student-athlete that he/she has failed to meet a specific standard.
2. Follow up with a written documentation of the transgression, specifying which standard had not been met, both in general representation, as well as explanation of the specific action/inaction on the part of the student-athlete which brought about the disciplinary action.
3. The written document will define the terms of the disciplinary action, including the length of any suspension which might be imposed, expectations for corrective action to be taken, and other sanctions which might be imposed.
4. During the time period in which the disciplinary action is in place, regular, or planned meetings may conducted between the student-athlete and the coach to assess progress toward meeting the expectations for corrective action.
5. If there is termination of the disciplinary action, a final meeting will take place to lift any sanctions and plot a course for future behavior.
6. The head coach will provide documentation of the termination of the disciplinary action to the student-athlete.
7. Copies of all correspondence regarding the disciplinary action will be submitted to the Director of Athletics.
8. All disciplinary meetings will be conducted by the head coach and/or Director of Athletics, student-athlete, in conjunction with another UMFK Athletic Department Staff member.

University Regulations Regarding Student Conduct:

UMFK student-athletes are responsible for understanding the laws of Maine and the United States of America. Student-athletes are expected and are required to abide by the laws of the State of Maine, the United States, and the rules and regulations of UMFK. Student-athletes will conduct themselves in accordance with accepted standards of social behavior, to respect the rights of others, and to refrain from any conduct which tends to obstruct the work of the University. This includes the Regulations Regarding Student Conduct. A student-athlete who violates these general standards of conduct may be subject to administrative actions and/or disciplinary penalties.

A complete list and explanation of definitions and disciplinary penalties can be found in the Student Conduct Code. These regulations apply to all students, including student-athletes. Student-athletes may also be subject to additional disciplinary action, determined by the head coach or athletic director.

Anti-Hazing Policy:

University Maine at Fort Kent is committed to providing the best learning atmosphere for our student athletes. Hazing activities are inconsistent with our educational mission and will not be tolerated in the athletic program. It is also a violation of Maine law. In addition, sanctions may be imposed by the Office of the Dean of Students and/or by the Director of Athletics. **Hazing is defined as "forcing or requiring another person; (1) with or without the consent of the other person and; (2) as a condition of association with a group or organization; to perform an act that creates a substantial risk of bodily injury; (3) to persecute to harass with meaningless, difficult or humiliating tasks to initiate by exacting humiliating performance from or playing rough practical jokes upon."** UMFK Athletic Program will not tolerate actions by athletes that recklessly or intentionally endanger the mental or physical health or safety of a student-athlete. This includes, but is not limited to: paddling,

beating, branding, exposure to the elements, forced consumption of food or drink, forced conduct resulting in extreme embarrassment, or any other conduct which could adversely affect the mental health or dignity of another individual. Disciplinary action will be taken against students who plan, encourage, or engage in hazing activities. Athletic program employees who permit, encourage or tolerate hazing will be subject to discipline.

Travel Rules:
UMFK student-athletes are always representing their program, athletic department and university as a whole when traveling. While traveling on official University trips, all University policies shall be adhered to. Athletes are under the direction of the coaching staff at all times. UMFK Athletics will require respectable appearance in dress or designate travel attire to promote uniformity and publicize UMFK athletics. Particular attention to appearance and behavior is expected in public dining establishments and at hotels. Individual sport coaches may have additional rules and regulations regarding team travel. UMFK Athletic Department strongly encourages all UMFK student-athletes to possess and maintain a valid International Passport.

Relationship with UMFK Athletic Staff:
The relationship between student-athlete and coach is strictly professional. This includes relationships with administrative staff, head coaches and assistant coaches. Any breech of this relationship is to be reported to the Director of Athletics and will be dealt with on a case-by-case basis.

Relationship with Game Officials:
Officials will be treated with courtesy and respect. Any critique of the officials' performance shall come from the coaching staff and not from the student-athletes.

Relation with News Media:
The public impression of our athletic program is often that which is read and heard via news media. The University expends effort and funds to provide positive information regarding the University and its programs to media persons.

Athletes are expected to cooperate with media personnel. The following guidelines are offered to aid in relations with press:

1. All contact with media regarding UMFK Athletics is to be reported to and coordinated with the Sports Information Office, Head Coach and/or Athletic Director.
2. You have a responsibility to your institution, your coaches, and teammates to cooperate with the media. The fans for the university and from your hometown would like to hear about your intercollegiate experience.
3. The opportunity to deal with the press is a learning experience in developing communication skills which can be helpful not only during your intercollegiate experience, but in future professional and business careers.
4. It is important to be on time for scheduled personal interviews or in returning telephone calls arranged by the Sports Information Director. All telephone interviews should be arranged through the Sports Information Office. If you encounter problems with the scheduled appointment, the Sports Information Office should be notified.
5. You should not answer a question if you do not wish to respond to it. A proper response might be, "I'd rather not discuss that subject."
6. Summarize the interview and seek counsel with Sports Information Office personnel if you feel uncomfortable with the questions, answers, or general tone of an interview. Report any uneasiness or dissatisfaction with the outcome of an interview (i.e., the printed article, video

segment, or audio presentation) to the Sports Information Office.

7. The image of you, the team or the institution by the media will be developed by the impressions made through an interview, feature story and your personal self-decorum.
8. Student-athletes will make only positive comments about UMFK, their team, teammates, coaching staff, opponents and officials to the media and on any and all social networks (Facebook, Twitter, etc..) See below **Social Networking** policy for more.

Social Networking:
Social networking sites such as Facebook, Twitter and YouTube are valuable tools for communication in today's world. While there are many positive uses for this technology, it is important to consider the potential consequences that may arise when using these sites irresponsibly. UMFK does not prohibit its athletes from participating in these sites, however, it is important to remember the following guidelines as you use social networking sites:

- Understand that any material posted online is available to anyone in the world. Texts or photos placed online are completely out of your control the instant they are posted - even if you have limited access to your site. This information can be used in a number of unintended ways that can lead to scrutiny from the media while also possibly negatively influencing other parties such as potential future employers. Student-athletes should understand today's posts will write tomorrows resume for any potential employer.

- Campus officials and police can use the posted material for disciplinary proceedings in the event a crime has been committed (i.e. harassment, threats and underage drinking).

- For your safety, it is strongly recommended that you use good judgment and prudence when posting information, photos or other items online that could embarrass you, your team or UMFK. This includes those items that are posted by others on your page. Also keep in mind that posted items on others' pages can also create a negative effect for the student-athlete. If a post is made that could potentially harm you and/or UMFK Athletics please report it immediately to your Coach and the Director of Athletics.

- Exercise caution when posting personal information online in any capacity. Information such as your home address, local address, phone numbers and social security number should not be posted online.

-As a student/athlete at UMFK it is your responsibility to make sure that posts on social network sites meet UMFK standards of conduct. You may be asked to remove post, failure to do so or repeated infractions will results in the enforcement of penalties of stated in Athletic Handbook.

Class Attendance & Athletic Trip Absences:
Student-athletes are expected to attend all class meetings including lab sessions for all classes they are enrolled in. Student-athletes shall be bound by the university and individual class instructor's attendance policies. Class instructors will notify students of these policies at the beginning of the semester. These policies should contain information regarding the handling of unavoidable absences (i.e., make-up of tests, quizzes, class assignments, etc). A student who is absent may be denied credit for work missed.

The instructor and the Academic Monitor/Coach for student-athletes will be responsible for counseling with the student-athlete whose absences endanger the student-athlete's academic performance. If excessive absences occur, the student may be administratively withdrawn from the course.

Student-athletes are required to communicate with faculty a minimum of two weeks prior to any missed class time, exams, papers, projects, etc…

Absences Due to Athletic Travel:
The handling of absences due to athletic trips is subject to the discretion of the individual course instructors and the application of the class attendance policy. All matters relative to such absences, including make-up of missed work, shall be arranged by the student and the instructor. The course instructor reserves the right to deny credit for any work missed during the absences. It is the responsibility of the student-athlete to inform course instructors of forthcoming absences due to athletic trips early in the semester. **Student-athletes will communicate these absences in relation to class attendance policy with their instructors a minimum of two weeks prior to the occurrence of said absences.**

Grant-In-Aid Policies:
Grants-In-Aid are awarded by the athletic department and the university financial aid office upon the recommendation of the head coaches with approval of the Athletic Director. All athletic grants are subject to athletic and team regulations.

Period of Awards:
Awards are for two (2) semesters regardless of length of sport season. Thus, the amount awarded to a recipient will be divided and applied toward tuition costs each semester.

Renewal:
Renewal of awards is not automatic and is subject to the requirements indicated on the Grant-In-Aid-form.

Cancellation or Reduction of Aid:
Cancellation or reduction of a Grant-In-Aid may occur for several reasons:

a. The athlete fails to meet eligibility requirements for athletic participation;
b. Fraudulent misrepresentation of any information by the student-athlete;
c. Serious misconduct;
d. Failure to meet academic advisory standards;
e. Voluntary non-participation, or;
f. Failure to comply with team rules
g. inadequate athletic performance
h. Grant-in-aid may be prorated if student-athlete is dismissed from team

A Grant-In-Aid will not be removed from a student-athlete who suffers injury in practice or competition with the university team that renders him/her unable to participate successfully. Other departmental/team duties may be assigned to the athlete.

Athletic Awards:
The Athletic Department wishes to recognize the contribution of student-athletes through a system of athletic awards. The award system is subject to annual review by the Athletic Director.

Additional awards may be given at the discretion of the head coach of each sport. These awards are generally reflective of playing ability and contribution to team success and may be based on statistical information.

Each team and coach establishes their own system of awards.

Academic Awards for Student-Athletes:

NATIONAL AWARDS
USCAA All-American Scholar-Athlete
Scholar-athletes are chosen by the USCAA sport committees for outstanding academic achievement. Sport coaches nominate eligible players from their teams.

Award Criteria:
1. Nominee must be in at least his/her second year of attendance academically.
2. Nominee must have been in attendance at the nominating institution a minimum of one full term of attendance.
3. Nominee must have a minimum grade point average of 3.50 on a 4.0 scale at the time of nomination.
4. Nominee must be making normal progress toward a degree.
5. Nominee must be a member of the intercollegiate varsity sport team.

UMFK Awards:

Athletic Director's Honor Roll:
Recognition of all student-athletes achieving high standards of academic achievement on a yearly basis.

Cumulative GPA Award Criteria:
1. Athletes must have completed at least 1 season of competition in a sport.
2. Student-athletes must have a cumulative GPA of 3.0 or higher on a 4.0 scale.
3. Grade point averages are checked every August for honor roll recognition. A previously recognized student-athlete whose GPA drops below a 2.0 shall be removed from the honor roll.
4. Recipients' names shall be placed on UMFK Athletic web page and in media.

Semester GPA Award Criteria:

1. Athletes must complete semester on active roster.
2. Student-athletes must have semester GPA of 3.0 or higher on a 4.0 scale.
3. Grade point averages are checked at the conclusion of each semester.
4. Recipients' names shall be placed on a plaque on the wall adjacent to the gymnasium.

Sports Medicine Program:

Services:
The following are some of the services provided by the University Maine at Fort Kent Athletic Department. The list is not all inclusive but merely an overview of the services provided to UMFK student-athletes. The Certified Athletic Trainer will be the first contact in regards to any injured student-athlete. Upon consultation with certified athletic trainer the best course of treatment will be decided upon by the sports medicine staff which includes certified athletic trainer, coach, and student-athlete.

1. Initial physical examination upon entry into UMFK athletic programs;
2. Practice and home game coverage by certified athletic trainer;
3. Athletic training room services provided by certified athletic trainer to coincide with sport team

practice times;

4. Anecdotal records of treatment of injuries and preventative measures;
6. Counsel and education in the prevention of injuries and chronic pain due to athletic participation;
7. Materials and equipment necessary to adequately treat and/or prevent injury; and
8. Secondary insurance coverage for medical expenses which may incur as a result of participation in sports. (Detailed information on insurance can be found on subsequent pages.)

The use of the training room is available to student-athletes. All athletes should follow sign-in procedures for training room usage as designated by the athletic trainer. Appropriate athletic training room behavior is demanded and will be practiced per the athletic trainer which coincides with the UMFK student-athlete Conduct and Behavior code.

The use of the Fitness Center is also available to student-athletes for rehabilitation and conditioning purposes. Student-athletes should follow procedures set forth for team members by Fitness Center personnel.

Athletic Insurance Information:
University Maine at Fort Kent offers secondary coverage for medical expenses one may incur as a result of participation in the intercollegiate athletic program at UMFK. A secondary carrier will consider payment of bills for expenses only after all medical expenses have been submitted to the primary insurance carrier (your insurance or your family's).

To provide efficient and expedient processing of all medical claims submitted to the University insurance carrier, it is imperative that athletes follow the steps outlined below:

1. All athletes must have on file the form entitled "Other Insurance Questionnaire." This form must be filled out at the beginning of the school year prior to athletic participation by any athlete. This form is available from Athletic Training Office in the Athletic Department.
2. Any injury incurred due to participation in intercollegiate athletics is to be reported immediately to the coach or athletic trainer. No injury is insignificant. Please advise the athletic trainer or coach of chronic symptoms also as they may be indicative of a medical problem requiring attention at a later date. To better service an insurance claim in such a situation, records showing early signs or the onset of the problem are very helpful.
3. Failure to report athletic injuries in a timely manner, which includes, the conclusion of a season, may negatively affect insurance coverage.
4. If the injury is severe enough to require medical treatment, you must first file the claim with your primary insurance.
5. If you have any outstanding bills after your insurance has acted upon the claim, come to the Athletic Office during regular office hours. Athletic Department will provide you with the proper forms and instructions for filing with UMFK insurance carrier. Please retain all paperwork received from your insurance carrier and itemized bills from the doctor as they will be needed for filing with UMFK's insurance.

Equipment and Facilities:
All equipment issued to the student-athletes is the property of University Maine at Fort Kent and is not to be transferred or retained without the permission of the UMFK Athletic Department. Individual coaches may allow athletes to retain personal clothing items that are provided on an annual basis. Athletes who fail to return equipment shall be subject to penalties according to University policy, which may include charging the student athlete the actual replacement cost of the item not returned, plus a

service charge.

Athletes are expected to utilize facilities and equipment in a proper manner and to abide by all policies and regulations regarding the usage of athletic facilities and equipment. Particular attention is directed to the overall cleanliness and maintenances of the facilities which includes team locker rooms. All student-athletes can contribute to a safe and clean environment by following good housekeeping procedures and setting an example of such for the general student population utilizing athletic facilities and equipment for recreation and intramural activities. Student-athletes are required to keep the athletic bus clean during and after each trip.

The UMFK Sports Center is a public facility. UMFK Student-athletes need to be courteous and respectful to the general population within the facility.

Academic Monitoring:
All student-athletes will be subject to monitoring of their academic work and may be referred to other service areas on campus for assistance in academic areas. Tutoring center visitation is one such area that may be mandated or suggested. Open tutoring sessions are available through the Student Support Services Office and are offered free of charge. Private tutoring is available through this office also.

The Athletic Academic Monitor/Coach will periodically ask for progress reports from each student-athlete's professors, and share that information with athletes and coaches. Academic advising services are available through the Office of Student Success. Assistance with scheduling in regards to athletic schedule commitments is provided. The Athletic Academic Monitor/Coach should be seen as an extension of the assigned academic advisor and not a replacement.

***All student-athletes must notify their coach prior to withdrawal from ANY course during ANY term of attendance including summer. Student-Athletes who fall below 12 credit hours are IMMEDIATELY ineligible.**

USCAA Athletic Eligibility Regulations

Period of Participation:
A student-athlete may participate four (4) seasons in any one sport.

Freshmen Eligibility:
For a student to be eligible as an entering freshman, the following criteria must be met:

Student must be a graduate of an accredited high school or be accepted as a regular student in good standing by the institution.

Requirements for Students Entering Second Semester:
Second semester students must have achieved a GPA of 1.6.

Requirements after the First Two Semesters:
All students must pass 24 credit hours the previous academic school year. If there is a break in attendance the student athlete must pass 24 credit hours the two preceding terms of attendance.

Exception:
If a freshman completes his/her first semester at an institution and leaves the following semester, upon the student's return he/she may reestablish their eligibility by completing the necessary credits to reach 12

during a summer or interim period only. (Revised 03/19/12)

GPA Requirements after the First Two Semesters:
After accumulating 24-48 credit hours, the student must have achieved a 1.75 cumulative GPA. After accumulating more than 48 credit hours, the student must have achieved a 2.0 GPA.

Summer and Inter-term Credit Hours:
Summer and inter-term credit hours can be used to satisfy the 12/24 credit hour rule and GPA requirement.

1. Summer credit hours should be attached to the preceding spring term for eligibility purposes
2. Winter term credits should be attached to the fall semester

Undergraduate Status:
A student who has completed all academic requirements for graduation from a four year institution as defined by that institution shall no longer be eligible to compete in intercollegiate athletics.

> **Exception:**
> A student who has completed all academic requirements for graduation and who is enrolled in the graduate or professional school of the institution attended as an undergraduate or who is enrolled and seeking a second baccalaureate or equivalent degree at the same institution may participate in intercollegiate athletics provided the student has athletic eligibility remaining.

12 Credit Hour Enrollment Rule:
The student must be enrolled in a minimum of 12 institutional credit hours at the time of participation. If the participation takes place between terms, the student must have been identified with the institution the term immediately before the date of participation.

> **Exception:**
> A student who is completing his/her last term prior to graduation and needs less than 12 credits to meet graduation requirements may retain eligibility with less than 12 credits. Athletic eligibility for a student using this exception shall terminate automatically at the end of the term in which less than 12 credit hours are carried.

After completion of the second term of attendance and from then on, a student must have accumulated a minimum of 24 institutional credit hours in the two immediately previous terms of attendance.

Progress Rules:
The student must be making normal progress toward a recognized baccalaureate degree and maintain the minimum grade point average, as well as the appropriate number of credit hours as defined by the institution and the USCAA.

1. Upon reaching junior academic standing, a student must have a cumulative GPA of at least 2.0 on a 4.0 scale.
2. To participate a second season in a sport, students must have accumulated at least 24 institutional credit hours.
3. To participate the third season in a sport, students must have accumulated at least 48 institutional credit hours.
4. To participate the fourth season in a sport, the students must have accumulated at least 72 institutional credit hours.
5. To participate the third and/or fourth season in a sport, students must have and maintain a

total cumulative GPA of at least 2.0 on a 4.0 scale.

Academic Improvement Plan:
All student-athletes whose academic performance falls below the standards set by the athletic department are required to participate in the Academic Improvement plan in accordance with the Academic Monitor/Coach.

Military Service Exception:
Exceptions to certain USCAA eligibility regulations are available to students who have served in the military. The athletic director can provide assistance to these students in determining eligibility status.

Business Office and Financial Responsibilities:
Our payment policy is that bills are due and payable on or before the first day of classes. A late payment fee of $50 per month is assessed to all accounts not paid by the due date unless the student applies for a payment plan.

The payment plan allows for accounts to be paid in four equal payments paying off the student account by the end of each semester.

You are required to meet with Financial Services to discuss UMFK's payment policy and sign up for a payment plan if you have an account balance.

Block Tuition:
Starting in the fall of 2012, UMFK has instituted block tuition.

- In-State Students enrolled in 12 to 18 credits in a semester will be charged the block rate of $3,300,
- Out-of-State Students enrolled in 12 to 18 credits in a semester will be charged the block rate of $8,280,
- Canadian/New England Regional Students enrolled in 12 to 18 credits in a semester will be charged the block rate of $4,950.
- Anything below 12 credits is charged the per credit fee. Anything above 18 credits is charged the block rate plus the per credit fee for credits above 18.

University Policies:
Many University policies which affect student-athletes can be found in the **Student Handbook**, published annually. We refer you to the handbook, which can be found on the UMFK website at the following address:

Please refer to the handbook for information on the following, among many other items of interest:

Acknowledgement of Understanding & Receipt

By signing this form, the student-athlete understands all parts of the Athletic Handbook and agrees to abide by the statements included. Student-Athletes must contact their coach or Director of Athletics with any questions in regards to the handbook.

Student-Athlete (print): _____

Sport: _____

Signature: _____

Date: _____

Authorization to Photograph and Publish Information

I, _____hereby authorize University Maine at Fort Kent to photograph me in conjunction with my participation in a UMFK Athletic team. I license University Maine at Fort Kent to use my photograph at its discretion as well as make sports information about me publicly available as UMFK sees fit.

Student-Athlete (print): _____

Sport: _____

Signature: _____

Date: _____

Buckley Amendment

The Buckley Amendment is the common name for the Family Educational Rights and Privacy Act (FERPA) of 1974. This federal law was designed to protect the privacy of a student's educational records, limiting the information that may be disclosed without the student's written permission to "directory information."

"Directory information" includes the student's name, addresses (local, permanent and e-mail), telephone number (local and permanent), date and place of birth, major field of study, concentration(s) and minor(s), participation in recognition activities (i.e. athletics), height and weight of members of athletic teams, dates of attendance, degrees and awards received, all educational institutions previously attended, academic awards/scholarships, title of master thesis, number of credits (full-time and part-time) for which a student is registered, pictures of student in university publications, press releases and advertisements, class level and anticipated graduation date.

PLEASE NOTE: Students have the right to refuse to permit the release of any of the above information, but that is an issue you must address with the Director of Athletics.

I agree to allow the UMFK Sports Information Office to release basic information to media outlets concerning participation status in areas such as medical, eligibility and disciplinary (university/team rules).

In accordance with the Buckley Amendment, I hereby grant permission to the University Maine at Fort Kent Sports Information Office to use information I have provided on the Squad Record Form during the academic year for the purposes of publicity.

In accordance with the Buckley Amendment, I hereby grant permission to the University Maine at Fort Kent Sports Information Office to release my grade point average (GPA) for the purpose of nominating me for and/or publicizing my selection as the recipient.

Your signature will serve as your written permission to release the above mention information.

Student-Athletes Full Name: _____